

Vincent Massey Public School Re-Entry Plan



NOTE: Saskatchewan Rivers Public School Division's Return to School Plan and School Specific Plans will evolve as required by emerging health risk assessments

**Updated on Monday September 7th, 2020
Please see highlighted areas for changes.**

Please Note:



The Ministry of Health and Ministry of Education have provided guidelines for the return to school that provide a framework for Saskatchewan Rivers Public School Division (SRPSD) to support schools in the development of their local school plans.



The purpose of this plan is to provide information regarding operations and procedures at Vincent Massey Public School that align with the guidelines provided in SRPSD Return to School Plan and the Re-Open Saskatchewan Primary and Secondary Educational Institution Guidelines.



Vincent Massey Public School is committed to work with Saskatchewan Rivers Public School Division, provincial authorities and our families to support the health and safety of students, staff and all stakeholders with the resumption of classes.



This plan will be updated whenever new guidelines or directives are enacted by the school division or the province. All revisions of the plan will be communicated to parents and made available on the school's website.

Dear Vincent Massey Families,

Welcome back to school! We are very excited to begin this unusual school year. We do not know how the year will unfold but we do know that we are committed to following the safety guidelines provided by our Chief Medical Officer and our School Division. To make school re-entry as safe as possible, we will be implementing multiple strategies to reduce the risk for our students and staff. Within this Re-Entry School Plan, you will find specific details for Vincent Massey Public School. Prior to school start, a staff member will be contacting each family to welcome you back, provide clarification on our school plan and to inquire about your child's return to school.

We are hopeful that our school re-opening plan will answer any questions you might have. Together we are stronger. Let's have a great year!

Sincerely,

Vincent Massey Public School Staff

Social-Emotional Supports

Trusting relationships are the foundation of education and the key to student learning and engagement. Making connections with our families is important to us. **A staff member will contact you prior to the September long weekend to touch base. We look forward to speaking with you.**

Our school counsellor and school-based mentor, along with the rest of our staff, will be available to provide social-emotional supports. Referrals can be made to community-based agencies to access further supports if required.

Staggered Start:

During the week of September 8th to September 11th we will have a staggered start for students. Smaller class sizes will allow us to begin building relationships and teach important safety protocols. Attendance on these days will be very important.

Students with last names beginning with A-L will attend on Tues. Sept. 8th and Thurs. Sept. 10th.

Students with last names beginning with M-Z will attend on Wed. Sept. 9th and Fri. Sept. 11th.

In the case where families have different last names please use the oldest child's last name as the indicator of start day.

If these dates conflict with your older school children's dates, please call us at (306) 763-7494 to change your child's staggered start date.

Staff Actions for a Safe Environment

School Registration Plan for the First Day of Classes:

To minimize the amount of traffic within our building we will be setting up student registration stations outside of our front doors. Staff will greet you and help with the process. We ask that you wear a mask. The Gym will be our back-up plan if the weather is unsuitable.

You may register online or at the school prior to the first day:

Online registration is at:

<https://vm.srsd119.ca/wp-content/uploads/2020/04/fillable-registration-form-2020-2021-1.pdf>

Our staff will follow the guidelines regarding Self-Monitoring and Isolation as outlined in the SRSPD Re-Entry Plan 2.0: https://www.srsd119.ca/wp-content/uploads/2020/08/SC_DK_SRPSD_ReEntry_Plan_2_0_Revised_with_Appendices_2020_08_17.pdf

All staff will wear the approved Personal Protective Equipment (PPE) – A face mask with the option to also wear a face shield.

For updated restrictions (ie. travel over summer) information please refer to: [Saskatchewan Chief Medical Health Officer's Public Health Orders](#)

ALL staff will hand sanitize when moving into a new learning environment.

To limit contact between classrooms throughout the school staff members will be assigned to a division-zoned area for all of their supervision duties.

Safety Precautions for Students

Key Safety Precaution: (See Appendix 1)

Students with [COVID-19 symptoms](#) **MUST** remain home. Please refer to the attached **Appendix 1** for the self-monitor and self-isolate scenarios for students.

Students exhibiting COVID-19 related symptoms will be supervised by our school-based Mentor or Administration in an isolation area which will be located directly across from the office. All students, regardless of age, will be required to wear a mask in the isolation area. A parent or caregiver will need to pick up their child from school. **For safety reasons PROMPT pick-up is required.**

Hygiene:

Handwashing and Sanitizing protocols will be taught to all students. Students will sanitize before and after using the washroom facilities, playground equipment and learning materials.

Mask Usage:

Students in grades 4 through 8 will be required to wear masks throughout the day except when they are eating or outside. The school division will provide 2 reusable masks per student. There will also be disposable masks provided.

Parent/Caregivers wishing to provide their children with cloth masks to wear at school are encouraged to do so.

Minimum 2-layer cloth mask is required.

Mask Resource Links:

<https://www.canada.ca/en/public-health/services/video/covid-19-wear-non-medical-mask-face-covering-properly.html>

<https://www.saskatoonhealthregion.ca/locations/services/Services/Germ-Smart/Pages/Germ-Smart-School.aspx>

Red Cross Resource Video Links:

<https://www.youtube.com/watch?v=rVHhPWbnUjQ>

<https://www.youtube.com/watch?v=cbChv7vg8gs>

School Day Schedule:

Students will gather by homeroom at a designated muster point no sooner than 8:25 a.m. The playground will be closed before school hours and students are expected to go home immediately right after school.

Please do not drop off your child before 8:25 a.m.

School Arrival:

Homerooms will be brought into the school one at a time to ensure less flow of traffic and the mixing of cohorts within the building.

School Dismissal:

Bus students will be dismissed first. Then each individual class will be dismissed one at a time. Once outside they can meet their parents. **Parents will not be allowed to come into the school to pick up their child.**

Recess Plan: (See Appendix 2)

To reduce the number of students on the playground equipment at one time, we will have 3 staggered morning recesses. Classes will enter and exit the school one at a time.

Lunch Plan: (See Appendix 2)

Microwaves are not available for all students. Please send lunch items that children can open on their own.

It is advised that students go home for lunch whenever possible.

Pre-K & Kindergarten will continue to share their playground but will stagger the times that they play outside.

Grades 1 to 3 (5 classrooms in total) will share a playground space. During lunch, 2 of the 5 classes will eat while the other classrooms will play outside. Then they will switch.

Students in Grades 4 to 8 will have a different lunch plan. Half of each class will eat and the other half will go outside to allow for social distancing when their masks come off. Then they will switch.

Groups of students will be assigned to specific playground areas. The playground will have clearly identified zones.

Changes to our Nutrition Program

Our canteen will be closed indefinitely. Emergency lunches will still be available.

Our Breakfast Club of Canada program will continue but it will look different. The Grade 6-8 before school Breakfast Program will not be offered at this time. Breakfast will be prepared and delivered by one staff member, to all classrooms Pre-K to grade 5. Should students in grades 6-8 require breakfast they will have access to it.

Student Personal Belongings:

Students should only bring essential items to school. This includes backpacks, lunches and items required by the teacher. Students are not permitted to share resources or items brought from home with other students. (For example: toys, games, electronic devices, clothing, hats)

All water fountains will be covered and inaccessible. Students in Grade 6-8 will have access to a water bottle refill station. All students will need to bring their own water bottle that is clearly labelled with their name.

Our Cell phone policy will remain the same as the previous year. Students will need to keep their cell phone in their lockers. A lock will be provided by the school.

Grade 7 & 8 lockers will not be used at this time.

Learning Environments:

It is recommended that students remain in their classroom cohort as much as possible. Each classroom in our school is a separate cohort group and will remain together for all instruction. Subject specific teachers will move to the classroom to teach.

All classrooms have their own sink and will be equipped with hand sanitizers.

Early Learning (Pre-Kindergarten & Kindergarten)

Pre-Kindergarten and Kindergarten teachers will reach out to families prior to September long weekend to provide classroom specific details about their re-entry plan.

A gate will be installed off our main walkway into the Pre-K and Kindergarten area, where parents will drop off their children in these classrooms.

The Pre-K and Kindergarten bus will use the front of the school loop for drop-off and pick-up. Older siblings who ride the bus will walk through the Pre-k/Kind play area to get to their designated door.

Many safety precautions will be implemented such as:

- Teaching hygiene protocols and procedures.
- Limiting physical contact.
- Handwashing/Sanitizing before entering a new play area.
- Utilizing outdoor play spaces.
- Organizing small play groups.
- Reducing the numbers of toys/activities available at one time.
- Regular sanitizing of classroom materials.



Curriculum & Instruction

Short Term Absence Supports:

In the event that a student will be absent from school for a pre-determined short period of time, the school team and parents shall collaborate to support the student's continued growth in all subject areas during the absence in anticipation of the student's return to the classroom.

In the event that a school's accommodation plan for a student determines that remote learning best aligns with the student's needs, the school team, division personnel and parents shall collaborate to implement a remote learning plan that ensures continued focus on the achievement of outcomes as identified in the student's Inclusion and Intervention Plan.

Curriculum:

Teachers will assess students to determine a starting point for instruction.

Teachers will work with each student from where they are in their learning and support them to grow as learners.

Teachers will be devoting instructional time to the teaching of hand hygiene, mask wearing, routines, and strategies to support students in maintaining physical distancing.

In addition to the new safety protocols, teachers are excited to teach regular curriculum to your children.

Staff will be using SeeSaw or Google Classroom as a tool to support in-class learning.

Library:

The Library will be closed for the month of September. Our Library teacher will provide each classroom a bucket of books to enjoy at school. At this time borrowing for home reading will not be available. At the end of September we will reevaluate this procedure.

Physical Education:

Due to the size of our change rooms students won't be allowed to change for Phys. Ed. Students are encouraged to wear loose fitting clothing.

Phys. Ed. will be outdoors as much as possible. When in the Gym our Phys. Ed. teachers are planning activities that promote physical distancing without the use of shared equipment between students and/or cohorts.

Music/Band:

The Music room (Stage) will allow for students to be physically distanced 2m apart.

Individual Music kits have been created.

Students will hand wash/sanitize before and after Music class.

Singing will not occur at this time.

All Materials used for instructional purposes will be sanitized.

Supporting Students with Intensive Needs

Inclusion continues to be a core value at the school. Additional supports from the school team and the SRPSD Intensive Supports team will continue to be available to respond to student needs. As always, please communicate any concerns to the Educational Support Teacher or Administration.

There may be situations where a student cannot safely attend school for medical reasons, two scenarios may be considered in an accommodation process.

- 1) Remote learning will be available for students whose medical restrictions make it unsafe for them to attend classes in the school setting. Contact the principal to discuss the accommodation process and determine next steps.
- 2) It may not be possible to support all students with intensive needs in person due to health and safety guidelines or with remote learning due to the nature of the student's educational program. In such cases [AP 154 - Temporary Exclusion of Students for Safety or Medical Reasons](#) shall be followed.

Extracurricular Activities

All Extracurricular activities are on hold until further notice. They will resume once Saskatchewan Health and Education indicate that it is safe to do so.



Access to School Facility

We look forward to the day when parents can freely enter our building. At this time:

- parents and caregivers can only enter the school in an emergent situation.
- when an appointment has been scheduled.
- the only point of entry will be the front doors.

When entering the building you will be required to:

- read the important COVID-19 notice. **(See Appendix 3)**
- wear a mask.
- hand sanitize.

Transportation

Parents are encouraged to have their children walk, bike or be driven to school whenever possible. **Scooters and Skateboards will not be permitted at school because safe storage is unavailable at this time.**

Students should be dropped off and picked up near their designated muster spots.

At this time, parents cannot enter the school to drop off or pick up their child/children.

Busing will only be provided for the delivery of students to and from school.

No field trips or extra-curricular trips will be supported until the School Division grants permission.

No guest ridership will be permitted.

Bus drivers will create and enforce seating plans that group together students who live in the same household.

Students will enter to bus according to the seating plan with in mind students seated in the back will enter the bus first.

Regular cleaning and sanitization of buses will occur in accordance with SRPSD transportation sanitization plans.

Masks or Face Shields will be worn by bus drivers.

Masks are required for students in grades 4-8 during bus transportation. Masks for students in Pre-K to Grade 3 is optional. Refer to SRPSD Return to School Plan for more details.

Each bus will have hand sanitizer dispenser.

Parent Engagement & Support

Updated Re-Entry plans will be communicated through:

- Vincent Massey Public School Facebook Page
- Our Vincent Massey Website: <https://vm.srsd119.ca>

To promote efficient communication please ensure we have your current phone numbers, email addresses, and home address.

SCC Meetings:

For the time being, all SCC meetings and division-wide SCC assembly meetings will be conducted virtually. Dates and times are yet to be determined.

School Community Events:

All school community events such as Meet the Teacher Night will be on hold as of now. Information about this event will be communicated at a later date.

Caretaking and Maintenance

All cleaning and disinfecting products are Health Canada approved.

Increased cleaning protocols will be implemented.



Appendix 1: STUDENT COVID-19 Self-Monitor and Self-Isolate Scenarios

To ensure open communication and safety for Saskatchewan Rivers Public School Division staff and students; parents/guardians and students are to observe to the following guidelines pertaining to students who have been exposed to COVID-19 or have symptoms related to COVID-19.

Terminology:

Self-Monitor: monitor yourself for symptoms of respiratory illness, such as fever, cough, sore throat and difficulty breathing. Avoid crowded places and increase your personal space from others when possible.

Self-Isolate: stay at home, monitor yourself for symptoms for 14 days, avoid all contact with others and follow local public health authority advice.

Close contact: provided direct care to someone or had direct contact with infectious body fluids of a person without consistent and appropriate use of recommended PPE, lived with or had prolonged contact with a probable or confirmed case.

Casual contact: being in the presence of or having limited direct contact for minimal period/s of time.

This document is a guide only and may be updated at any time following health authority guidance.

Students should Self-Monitor or Parent/Guardian should monitor the student if:	Student Information
<p>Student has no symptoms, and</p> <ul style="list-style-type: none"> • Is/was in casual contact with someone who may have been exposed to COVID-19 in the last 14 days • Is/was in casual contact with someone who has symptoms of COVID-19 • Is/was in casual contact with older adults/people who are medically vulnerable • Has been asked to self-monitor by the local health authority • Has have travelled outside of Saskatchewan within last 14 days 	<ul style="list-style-type: none"> • Student can remain at school • Self-monitor for 14 days
<ul style="list-style-type: none"> • Has come into close contact for a short period of time with someone diagnosed with COVID-19 	<ul style="list-style-type: none"> • Inform School Admin • Self-monitor for 14 days.
<ul style="list-style-type: none"> • Lives with someone or have been in close contact with someone for a prolonged period of time who has symptoms of COVID-19 and is waiting for laboratory test results 	<ul style="list-style-type: none"> • Inform School Admin / classroom teacher • If negative test results for the other individual–student can remain at school and self-monitor • If positive test results for the other individual–student can remain at school and self-monitor, testing for student is strongly recommended: • If student does do not test, then HR may request doctor's note to access sick leave and/or return to work. • If negative test and student has no symptoms– remain at school and self-monitor following guidelines outlined by Saskatchewan Health Authority. • If positive test results Self Isolate and return to school after the student has no symptoms and follows timelines outlined by Saskatchewan Health Authority

Appendix 1 (continued):

Students should Self-Isolate and Parent/Guardian should monitor the student if:	Student Information
<p>Student has unexplained new or worsening symptoms (even mild symptoms) that may include one or more of the following:</p> <ul style="list-style-type: none"> • Fever • Headache • Sore throat • Runny nose • Conjunctivitis • Fatigue • Diarrhea • Shortness of breath • Difficulty breathing • Cough • Muscle and/or joint aches • Chills • Nasal congestion • Dizziness • Nausea/vomiting • Loss of appetite • Loss of sense of taste or smell 	<ul style="list-style-type: none"> • Student is to stay at home and inform School Admin • No doctor's note required unless specifically requested. Testing is strongly recommended. <ul style="list-style-type: none"> ○ If you do not test, then the school may request doctor's note prior to returning to school ○ If negative test results – provide a note from a doctor regarding fitness to return to school <u>or</u> return to school after you have no symptoms and follow timelines outlined by Saskatchewan Health Authority ○ If positive test results – continue to stay at home while medically unfit – provide note from doctor to return to school
<ul style="list-style-type: none"> • Student is required to be tested, either due to symptoms or doctor's orders and/or are waiting for the results of the test 	<ul style="list-style-type: none"> • Student is to stay at home and inform School Admin • If negative test results for other individual – return to school immediately • If positive test results for other individual – testing for student is strongly recommended: <ul style="list-style-type: none"> ○ If you do not test, then the school may request doctor's note prior to returning to school ○ If negative test for you and you have no symptoms– return to school and self-monitor following guidelines outlined by Saskatchewan Health Authority ○ If positive test results – continue to stay at home while medically unfit – provide note from doctor to return to school <u>or</u> return to school after student has no symptoms and follow timelines outlined by Saskatchewan Health Authority
<ul style="list-style-type: none"> • Student has come in close contact for a prolonged period of time with someone diagnosed with COVID-19 	<ul style="list-style-type: none"> • Student is to stay home and inform School Admin <ul style="list-style-type: none"> ○ Testing for student is strongly recommended ○ If you do not test, then the school may request doctor's note prior to returning to school ○ If negative test and no symptoms– return to school and self-monitor following guidelines outlined by Saskatchewan Health Authority ○ If positive test results – continue to stay at home while medically unfit – provide note from doctor to return to school <u>or</u> return to work after you have no symptoms and follow timelines outlined by Saskatchewan Health Authority
<ul style="list-style-type: none"> • Student has have travelled outside of Canada within last 14 days. 	<ul style="list-style-type: none"> • Student is to stay at home – self monitor for 14 days • Parent/Guardian/Student are to inform School Admin

Appendix 2:

Recess Schedule				
	Time	Zone 1	Zone 2	Area 3
Recess 1	10:00 – 10:15	Grade 1's	Grade 4's	
Recess 2	10:20 – 10:35	Grade 2's	Grade 3/4	
Recess 3	10:40 – 10:55	Grade 3's	Grade 5's	Grade 6,7,& 8's

Lunch Schedule				
	11:45 – 12:05	12:05-12:10	12:10 – 12:30	Zone
Pre-K Miller Kind.- Kowanniuk	Eat	Transition Time	Play	Pre-K/Kind Playground
Kind. – Hyunga (Tues, Thur, Alt Fri)	Eat	Transition Time	Play	Pre-K/Kind Playground
Grade 1 Gunville Grade 1 Smith Grade 2 Neubuhr	Play	Transition Time	Eat	1
Grade 2 Auramenko Grade 3 Krasicki	Eat	Transition Time	Play	1
	Grades 4 to 8: Half of each class will eat then go outside. The other half will go outside then come inside to eat.			
Grade 4 Nelson, Grade 3/4 Parenteau	Eat/Play	Transition Time	Play/Eat	2
Grade 5 Blanchard Grade 5 Kutnikoff	Eat/Play	Transition Time	Play/Eat	2
Grade 8 Ball Grade 8 Basaraba Grade 7 Georgeson	Eat/Play	Transition Time	Play/Eat	3,4,5
Grade 6 Derkach Grade 6 Kakaways Grade 7 Gobeil	Eat/Play	Transition Time	Play/Eat	3,4,5



IMPORTANT
Please Read
Before You Continue

Appendix 3

DUE TO COVID 19 AND IN AN EFFORT TO MAINTAIN EVERYONE'S HEALTH AND SAFETY, SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION HAS STRICT REQUIREMENTS IN PLACE.

BEFORE ENTERING, PLEASE READ CAREFULLY AND FOLLOW THESE INSTRUCTIONS:

- Do not proceed if you are not feeling well and experiencing any of the symptoms related to COVID 19.
- Do not proceed if you have had recent exposure to someone with a confirmed case of COVID 19.
- Do not enter building if you have travelled outside of Canada in the last 14 days.
- Use hand sanitizer provided before proceeding.
- Masks are available if you choose to wear one.
- Maintain safe distancing by staying 6 feet apart. NO shaking hands, hugging or touching.
- Please proceed to the receptionist on the main floor for further direction. You must sign in on visitor's log sheet at the receptionist desk.
- If you are attending a workshop, please proceed to the assigned meeting room. You must sign in upon arrival.

